

# Joanna Hunter

## Governance statement

Bringing a wealth of financial experience and community focus, I offer a strategic approach to governance, skillfully managing meeting structures, committee engagements, and ensuring regulatory compliance. Specialising in Audit and Risk management, I possess an analytical mindset to identify key risks and drive effective solutions. My role in establishing New Zealand's first click-and-collect toy library showcases innovative thinking, reflecting adaptability and resilience, especially during challenges like the COVID-19 pandemic. Moreover, championing diversity within board structures is a deeply held passion of mine. With extensive financial acumen and a proven track record in complex reporting and integration processes, I bring a strategic vision and effective communication skills to significantly contribute to your organisation's governance objectives.

## Board skills

- Highly skilled in the fundamentals of governance processes – meeting structures, committee engagement, terms of reference, reporting.
- Highly skilled in Audit and Risk.
- Experienced and successful in alternative funding models.
- 6 years experience as executive committee member in local community groups.
- Extensive technical knowledge financial reporting requirements.
- Strong analytical thinking to solve problems and identify key risks such as weaknesses in internal controls and business processes.
- Excellent oral and written communication skills.
- Ability to step back and see the bigger picture as well as a keen eye for detail.

## Governance experience

### **Executive committee**, Rolleston Toy Library, 2018 – present

I am a founding executive committee member of the Rolleston Toy Library. When establishing the library, we faced a unique challenge around obtaining land/premises in a rapidly developing town. Most toy libraries are historical and well established, but Rolleston did not have one. As an alternative we were able to think outside the box and were able to open and operate as a click and collect toy library. We are the first in New Zealand to operate this way. This was also a huge help once COVID-19 hit (we opened for business in Feb 2020). We are able to do this via a specifically designed software. Our operating model has paved a new way of operating for other toy libraries who face similar challenges and limitations around availability of space and increasing overhead costs. Key responsibilities include:

- Application for funding from grants, trusts and local government bodies.
- Monthly and yearly reporting and compliance with registered Charity regulations.
- Strategic business planning, decision making and budgeting (including the development of a 3-year strategic plan).

**PTA (Treasurer)**, Lemonwood Grove School, (2023 – present)

- Ensuring PTA fundraising activities are compliant with school reporting and charitable trust regulations.

**Financial reporting manager** Citycare Property (2023 – present)

- Preparation of monthly finance board reports and other technical papers for the audit and risk committee such as structure and approach for integrated reporting and well as recommendations for insurance renewals.
- Compliance with applicable regulations and laws around local government reporting requirements and council-controlled organisations.
- Supporting activities around the split of Citycare Limited into two separate entities (Property and Water) and the technical treatment.

## **Executive experience**

**Senior accountant/Controller**, Bentley Systems (2021 – 2023)

**Accountant/Senior accountant**, Seequent (2016 – 2021)

- Monthly/quarterly reporting and analysis in multiple currencies, countries and product segments.
- Compliance with applicable regulations and laws in various countries, including SOX compliance.
- Coordinating with the senior executives and audit committee on technical topics including the preparation of board papers with recommendations.
- Supporting acquisition, integration and legal entity rationalisation activities. Specifically, I was involved in the purchase of Geosoft Group and selected to be part of the team for the sale of Seequent to Bentley which was an NZD \$1.1 billion acquisition. During the due diligence process we were also preparing to proceed with an IPO, had the sale to Bentley not been successful. I was also involved in an entity rationalisation project where there were multiple companies in a country, winding up the dormant entities.
- Selection, implementation and integration of ERP software.

**External auditor**, PriceWaterhouseCoopers, 2009 - 2016

- Analysing internal control components, including a wide variety of IT systems and providing clients recommendations for improvements.
- Understanding and analysing key business processes to identify key risks.
- Preparing reports to boards of directors, audit committees and management as a result of our audit procedures.
- Exposure to a wide range of company's governance structures.
- Critically examining financial statements and analysing business environments.
- Notable clients in this role: Fonterra, Tourism Holdings Limited, Simcro Tech Limited, Landpower, Natural Food Group, Europ Car, Emirate Retail and Leisure, MYOB

## **Awards and honors**

**Governance NZ Women on Boards Masterclass**, 2024

**CCHL Women's Leadership Development Programme**, 2023/2024

**Seequent** - NZ Hi-Tech Company of the Year 2022

**Selwyn Awards** – Silver award in Community Volunteering for the Rolleston Toy Library, 2023

– Silver award in Community Volunteering for the Rolleston Toy Library, 2021

**CSNZ Prize in Business Law**, The University of Waikato – Waikato Management School, 2010. Essay published by Governance NZ.

**Golden Key International Honour Society**, member, 2008

## **Academic qualifications**

**Chartered Accountant**, NZICA, 2014

Membership Number: 2100253

**Bachelor of Management Studies**, University of Waikato, Hamilton, 2010

Major: Accounting

## **Referees**

Available upon request